



Volunteer Position Agreement Service Unit Teams

PURPOSE:

Service unit teams work together to provide a quality Girl Scout Leadership Experience for girls through service to troop leaders and other volunteers.

TEAM LEADERSHIP:

- Service unit teams are led by a volunteer service unit manager
- Service unit managers collaborate with various staff for resources, support, and guidance

EXPECTATIONS OF ALL TEAM MEMBERS:

- Be a registered member of Girl Scouts of the USA
- Comply with Girl Scout Council of the Southern Appalachians Policies and Procedures
- Be inclusive of all members of Girl Scouting within the community
- Collaborate with all team members as well as staff, girls, and other volunteers to foster a team environment to reach goals
- Set goals for Girl Scouting in their community in partnership with assigned staff
- Participate in training for your role

QUALIFICATIONS:

- Demonstrate a passion for Girl Scouting
- Ability to work in a collaborative fashion
- Ability to be flexible
- Basic computer skills with e-mail access are desired but not required

TERM:

Service unit team members are asked to serve for a defined term. Requests for continued service are made based on the volunteer's desire to continue, performance, and the needs of the council.

TEAM ROLES

- The following list is an overview of the roles and responsibilities commonly held by service unit teams
- Each role is followed by the general responsibilities for that role
- Depending on the number of volunteers participating in the team:
 - Responsibilities within each role may be divided among multiple volunteers
 - Several volunteers may serve in the same role

TEAM ROLES (continued)

Please “**check**” each responsibility you are willing and able to carry out as a member of your service unit team.

Service Unit Manager

- Coordinate the goals and work of the service unit team
- Plan and lead meetings for volunteers within the service unit

Service Unit Communications

- Notify volunteers, girls, and/or parents within the service unit of meetings, activities, and announcements as appropriate

Service Unit Product Sales Manager

- Coordinate all aspects of the fall product sale for the service unit
- Coordinate all aspects of the cookie program for the service unit

Service Unit Learning Facilitator

- Provide local Girl Scout learning opportunities for volunteers, possibly in conjunction with service unit meetings and/or activities

Girl Awards Facilitator

- Provide local girl and adult learning opportunities to increase the knowledge of Girl Scout Bronze, Silver, and Gold Awards

Service Unit Mentor or “Green Angel”

- Serve as a mentor for volunteers in your service unit

Adult Recognitions Coordinator

- Ensure that volunteers within your service unit are recognized for their effort and accomplishments

Service Unit Events Coordinator

- Partner with staff to plan events or community activities for girls that include the Girl Scout Leadership Experience

Service Unit Treasurer

- Manage the service unit bank account
- Participate in budgeting for events

Other (please list general responsibilities): _____

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I agree to serve Girl Scout Council of the Southern Appalachians to the best of my ability in the above selected role(s) for a term ending September 30, 2012. I agree to the roles selected based on my interests and skills. At the end of my term I will return all materials, supplies, or resources supplied to me during my term to Girl Scout Council of the Southern Appalachians staff.

Name _____ Service Unit _____

Signature _____ Date _____