

Camp Tanasi

Policies and Procedures for Troop Camping




girl scouts
of southern
appalachians

Revised November 2010

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THE STORY OF JULIETTE GORDON LOW

Juliette Gordon Low was born on October 31, 1860, in Savannah, Georgia, a few months before the Civil War began. She was named after her grandmother, but an uncle said, "I bet she's going to be a daisy!" and Daisy she became to her family and close friends for the rest of her life.

Daisy grew up as one of six children. She was an active child who liked to use her imagination to make up her own games and plays. She enjoyed swimming, dramatics, playing outdoors, and making paper dolls. Like all children, Daisy had some interesting adventures. Once, she was making taffy at her cousin's house. Another cousin noticed that the taffy was the same color as Daisy's hair. "Let's braid some into your hair," he suggested, and Daisy, always willing to try something new, agreed. Of course, the candy became hard and sticky, and Daisy's mother had to cut off all of Daisy's long hair.

School was not easy for Daisy. She was good at drawing and languages, but spelling and arithmetic were hard for her. School in Savannah only went to eighth grade, so Daisy was sent to a residential high school in New York City. Her mother wrote, "I send a list of your words [spelled] wrong and the right way to spell them. Please study them hard, as you frequently, in fact, always, spell them wrongly."

After completing school, Daisy traveled throughout the United States and Europe. At age 26, Juliette Gordon married an Englishman named Willie Low, in part because women then were expected to be wives and mothers. It was a British society marriage filled with travel, fox hunts, and entertaining. Juliette was also interested in learning sculpture, woodcarving, forging, and blacksmithing. Like most people's lives, hers was not always easy. She and Willie did not share the same interests. They were not happy together and eventually separated.

Juliette faced many health issues during her life. She had lost some hearing in one of her ears as a child. Then a piece of rice landed in her good ear as she was leaving her wedding ceremony. The ear became infected during the wedding trip and her eardrum was seriously damaged. Eventually, she became almost totally deaf. Juliette also developed breast cancer later in life. However, she did not let these problems stop her from doing what she wanted to with her life.

Juliette met many well-known people throughout her life. The most influential ones were Sir Robert Baden-Powell and his sister Agnes. She met them in 1911 while she was in Scotland and remained close friends with them for the next 16 years. Sir Baden-Powell started the Boy Scouts in England. It was such a purposeful activity that girls were interested in it too. So Sir Baden-Powell and his sister started the Girl Guides. The idea of a girl's movement really excited Juliette, and she offered to lead a troop for the year she was in Scotland.

When Juliette came back to Savannah to start Girl Scouting in America, she was 52 years old—an age, at that time, when people were expected to be finishing up their lives, not beginning new ventures. After she reached home, she called her cousin saying, "I've got something for the girls of Savannah and all America and all the world, and we're going to start it tonight!"

On March 12, 1912, Juliette Gordon Low registered the first two troops of girls in Savannah, Georgia. She continued to nurture and shape the Girl Scout organization for the next 15 years, until her death in 1927.

In 1916 there were only three thousand Girl Scouts. Today membership is close to two and a half million girls and one million adults all over the country. Many more Girl Scouts and Girl Guides exist in the over 100 member countries of the World Association of Girl Guides and Girl Scouts, WAGGGS. Every one of them has a Promise and Law as the foundation for girls to grow into healthy and resourceful adults.

The Girl Scout Promise and Law are the basics of the Girl Scouting philosophy, and should be practiced in all activities at Camp.

THE GIRL SCOUT PROMISE

On my honor, I will try
To serve God and my Country,
To help people at all times,
And to live by the Girl Scout Law.

THE GIRL SCOUT LAW

I will do my best to be:
honest and fair,
friendly and helpful,
considerate and caring,
courageous and strong, and
responsible for what I say and do,
and to:
respect myself and others,
respect authority,
use resources wisely,
make the world a better place,
and be a sister to every Girl Scout.

PHONE

There are two phones located at camp for emergencies. One phone is in the Main Camp Office and the other phone is located in the Hap House by the pool. Local calls only. Emergency numbers are posted in each unit and in the camp kiosk by the camp office.

EMERGENCY PHONE NUMBERS

Camp Tanasi
123 Dark Hollow Road North
Andersonville, TN 37705

For particular emergencies, call:

Medical		
Hospital	Mercy North, Powell, TN	(865) 859-7000
LifeStar		(865) 544-9111
McNeeley Family Clinic	Norris, TN	(865) 494-9241
Norris Pharmacy	Norris, TN	(865) 494-7149
Poison Control		(800) 288-9999
Fire – Call 911		
Forest Fire	Anderson County	(865) 494-9434
TN Div. of Forestry Fire Tower		(865) 992-5427
Intruder		
Union County Sheriff		(865) 992-5212
Illegal Hunting		
TWRA: Union Co. Wildlife Office		(423) 587-7037
Union Co. Wildlife Office		(800) 332-0900
Police		
TVA Police	Emergencies	(800) 824-3861
TVA Police		(865) 632-3631
Staff Contacts		
David Hopkins, property manager	(865) 776-3156 Cell	(865) 567-3798 Home
Becky Cavender, camp director	(865) 356-7228 Cell	
Lise Bender, director of programs	(865) 556-7215 Cell	(865) 691-2126 Home

EMERGENCY CALLS

To make an emergency call please follow the guidelines below.

1. Location Directions
 - a. From I-75 go about 8 miles East on Highway 61. Turn LEFT onto Dark Hollow Rd North just past the Camp Tanasi sign. The first road on the left is the camp road (with a gate). Tell them the code to pass through the gate. Follow the camp road 1.5 miles to the Camp Office/Dining Hall.
 - b. From Maynardville, travel about 3.5 miles past Big Ridge State Park and turn RIGHT onto Dark Hollow Rd North. The first road on the left is the camp road (with a gate). Tell them the code to pass through the gate. Follow the camp road 1.5 miles to the Camp Office/Dining Hall.
2. Telephone number from which the call is being made:
 - a. Your cell phone or
 - b. Camp Office Phone: 865.494.7470 or
 - c. Hap House Phone: 865.494.7435
3. Caller's Name
4. What happened
5. How many persons are injured
6. Any help (First Aid) given

DO NOT HANG UP FIRST!

Let them EMS Dispatcher hang up first.

EMERGENCY PROCEDURES FOR A SERIOUS ACCIDENT OR FATALITY

1. Call 911. Secure doctor, ambulance or police assistance is necessary.
2. Remain calm and in control. This will offer support to others and build trust.
3. Provide all possible care to anyone sick or injured.
4. Secure the safety of other girls present.
5. Notify emergency contact parent/guardian and secure approval regarding medical treatment.
6. Permit no disturbance of victim/surroundings until police resume responsibility.
7. Acquire/confirm facts, asking who, what, when, where and why.
8. Get names of any witnesses and where they can be reached for questioning.
9. Quickly communicate all known information to a council representative by calling 1-800-474-1912

EMERGENCY PROCEDURES

While we hope there will never be an emergency for you while camping at Camp Tanasi, our Girl Scout motto is to “Be Prepared.” Please use the following procedures below if you ever find yourself faced with an emergency while at Camp Tanasi.

There is a landline telephone at the Hap House and the Camp Office and most cell phones will pick up a signal from anywhere in Main Camp. The suggested horn codes in the following protocols can be used to alert other troops who may be staying in camp to the dangers of fire or tornadoes.

Remember, **staying calm** in an emergency will help to keep everyone around you calm and thinking clearly. It will also keep your campers from panicking. Set an example for them!

NOTE: All emergency numbers are posted on bulletin boards in each enclosed unit and in each shelter for tent units.

SERIOUS ACCIDENT

1. Call 911, ambulance and/or police assistance, if necessary.
2. Remain calm and in control. This will offer support to others.
3. Trained adult will give priority attention to providing all possible care to anyone sick or injured.
4. Clear other campers away from the scene and secure their safety.
5. Notify emergency contact parent/guardian—secure approval regarding medical treatment.
6. Permit no disturbance of victim/surroundings until police assume responsibility, if necessary.
7. Acquire/confirm facts, asking who, what, when, where and why.
8. Get names of any witnesses and where they can be reached for questioning.
9. Once the emergency has been handled, communicate all known information to council representative by calling toll free 1-877-550-1399.

FIRE

The alarm for a fire is the continuous blowing of a car horn.

1. Count campers to see that all are present; then evacuate.
2. Go to the closest large clearing unless the fire is traveling toward you. These areas include:
 - a. Open field near Dining Hall
 - b. Daydreams parking lot
 - c. Lake front, if not near to a clearing
3. Wet hair, keep low, and turn away from fire.
4. Use the camp roads, not trails. Do not block access roads with your vehicles.

TORNADO

The alarm for a tornado is a series of three tones on a car horn.

1. DO NOT take shelter in a tent. Head for nearest enclosed building. If you are not near a building:
 - a. Move at right angles to the tornado’s path.
 - b. If there is no time to escape, lie flat in a ditch or ravine and protect your head.

2. If you are in a building, assemble in interior corridors or hallways.
3. When the tornado has passed, assemble everyone together and count heads.

LOST PERSON

1. Check all sites within your unit; cabins, tents, shelters, bathhouse, etc.
2. Adults organize a search of the immediate surrounding area.
3. If the person is not found reasonably quickly, call 911.

SEVERE THUNDERSTORMS

1. Take cover in the bathhouse, unit shelter, or an enclosed building.....AGAIN, NOT A TENT.
2. If you are caught outside in a lightning storm:
 - a. Don't seek shelter under tall, solitary objects, such as trees.
 - b. In open, flat areas, find the lowest point. Drop to a crouched position and bend forward, putting your hands on your knees.
 - c. Don't stand near tall or metallic objects.
 - d. Don't stand in or near a body of water (ex. lake or pool).
 - e. Don't hold a radio, especially one with an antenna.
 - f. Seek safety inside a car, if available.

AQUATIC EMERGENCY

1. An adult in charge needs to call 911 and the LifeStar helicopter immediately!
2. Visually mark the spot in the water where the person was last seen.
3. Clear pool or lake area immediately.
4. If during a council event, all trained aquatic personnel will come immediately to the lake front to begin an organized, underwater search.

LIFE STAR

LifeStar helicopters can safely land in the field in front of the dining hall. To make it easier for LifeStar to land if it is dark, have several vehicles create a wide circle around the outside of the field with headlights facing the center.

UNAUTHORIZED PERSON ON CAMPSITE (INTRUDER)

Day or Night – After determining that the person is not an “Official Visitor,” notify the Camp Property Manager.

1. Gather the girls in the unit shelter and make a head count. Be calm and reassure the girls.
2. The Unit Leader will notify the Camp Property Manager.
3. If an intruder has been sighted, the Sheriff is notified immediately.
4. Camp Property Manager proceeds immediately to the site of an intruder.
5. The group should remain in the unit shelter until notified by the Property Manager.

MEDICAL INFORMATION FOR CAMP TANASI

CLOSEST HOSPITAL

Mercy Medical Center North
7565 Dannaher Way
Powell, TN 37849
(865) 859-8000

DIRECTIONS

- At the Camp Tanasi gate, turn right onto North Dark Hollow Road
- At the stop sign, turn right onto Highway 61
- Stay on Highway 61 until you get to the Interstate intersection (about 8 miles)
- Follow I-75 South and take Exit 112 (about 10 miles)
- Turn left off the exit.
- Take the third left onto Dannaher Lane
- The hospital is on your right.

FOR TREATMENT OF GIRL SCOUT MEMBERS YOU WILL NEED:

1. Pink copy of Girl Scout registration form, which has been completed by the parent
2. Completed copy of the recommended Parent Permission Form provided by the Girl Scouts of Southern Appalachians.

*FOR TREATMENT OF NON-MEMBERS YOU WILL NEED:**

1. Information sheet with name, address, phone number, birth date and any allergies
2. Insured person's name and the company they work for
3. Insurance card

*Note: additional non-member insurance should be purchased in advance for participants. See your Girl Scouts of Southern Appalachians Volunteer Essentials.

SAFETY COMES FIRST

Camp Tanasi is a special place for all Girl Scouts; let's work together to take care of it. All guidelines recommended in the current edition of Safety Activity Checkpoints are in effect at Camp Tanasi.

SAFETY & SECURITY

- The camp gate is operated on an electronic key code system. Never give out your key code!
- Use the buddy system at all times. Campers should use flashlights after dark.
- Shoes and socks should be worn at all times; old tennis shoes or river sandals must be worn when boating.
- Campers should be advised in advance of natural hazards including the following: ticks, poisonous snakes, poison ivy, the lakefront, and rocky trails.
- Campers are not permitted to walk on the road. We have an extensive trail system, please use it!
- The maximum number of persons per tent, cabin, or troop house has been determined. Groups may not exceed these numbers.
- Off limit areas for all campers, include the maintenance garage, camp kitchen, Hap House, pool pump room, property manager's house, and laundry room. The horse arena, horse barn, challenge course, climbing tower, swimming pool, and boat dock are off limits unless you are participating in a scheduled and staffed program.
- The camp tree house can become dangerous if overcrowded. Do not have more than 6 people at one time on the tree house structure.
- Primitive and tent camping is permitted in areas determined in advance with the Camp Director.

FIRES & OPEN FLAMES

- Build fires only in established rings. Have a bucket of water at the fire ring. Do not leave a fire unattended. Extinguish fires by **sprinkling** with water until they are cool to the touch.
- Do not use hand sanitizer containing alcohol based products before or during the use of open flames and fires.
- Only fuels approved by Safety Activity Checkpoints may be used outdoors in cook stoves and lanterns.
- Only battery-operated lanterns are allowed in tents and cabins. Nothing with an open flame must ever be used inside tents or cabins.
- Only the heaters provided in the cabins may be used; do not bring additional heaters. Heaters may not be used inside tents.

HOW TO EXTINGUISH A FIRE IN FIRE RING OR FIREPLACE

- Let the fire die down as much as possible and then use a shovel to break up and spread out the coals.
- Put large partially burned logs in a water bucket to soak.
- **Sprinkle** coals with water, soil or dirt and stir and repeat until there are no live coals or gray ashes. Be careful not to drench your fire with water.
- Place your hand above the coals. When you can hold your hand over the coals for one minute and do not feel warmth, your fire is out.

- At the end of your campout, rake out your fire pit or fireplace, place your ashes in the metal pail and scatter your cold ashes over a large area in the woods. **Do not dump ashes in a pile.** Stack partially burned and remaining fire wood in a pile near the fire pit.

PERSONAL HABITS & PROPERTY

- Cigarette smoking is not permitted in the presence of children. Legal adults may only smoke in designated areas (out of sight from children and not near an entrance to a building). Cigarette butts are to be totally extinguished and disposed of as trash.
- Firearms, ammunition, hand, and power tools are not permitted.
- The use or possession of alcoholic beverages, illegally obtained drugs, or the abuse of prescription or non-prescription drugs at any Girl Scout function is prohibited.
- Pets are not permitted.
- Any person or troop that damages property will be responsible for the cost of replacement.
- All personal property is the responsibility of the owner and Camp Tanasi is not responsible for damaged, lost, or stolen items.

VEHICLES AT CAMP

- The speed limit for all vehicles in camp is 15 miles per hour or less.
- One car may be parked near the unit. All other vehicles must be parked in their **designated parking area**. Do not leave vehicles in the unloading areas or in front of the dumpster.
- Do not transport persons in vehicles not designed for passengers (such as in the back of trucks).

COOKING IN THE UNITS

- Keep all food in animal proof containers in the unit.
- Garbage should be placed in garbage cans with the lids closed securely at all times.
- Do not pour grease out in the forest or down the sink; pour grease (and wax) into a can to harden and place in the garbage can.
- Leftover food may be composted in the bins near the Trading Post. Please do not place any foods containing meat, dairy, or heavy oils in the bins.
- Each unit has basic cooking equipment. Leave equipment clean and in the correct location for the next group.

USING THE LAKE AND SWIMMING POOL

All aquatic activities must be supervised in accordance with Safety Activity Checkpoints in addition to:

- The swimming pool and the waterfront (dock included) are off limits unless you are attending a council-sponsored program where a council-approved lifeguard is present.
- Participants are not permitted on the dock, this includes fishing, unless certified personnel are present.
- Wading in the lake is not permitted.
- Fishing from the shoreline is permitted if an adult is present.
- Swimming is not permitted in the lake.
- If using boats please wear old tennis shoes, water shoes, or shoes with a heel strap (Crocs with a heel strap, tevas, chacos, etc.). Absolutely NO flip flops.

TRASH TALK

With the number of troops using our camp, the amount of trash can be overwhelming. Your troop can help by following a few simple practices.

PRE-CAMP PREP

Consider cutting vegetables, grains, noodles and other food in advance and placing them ready-to-go in reusable containers (this will reduce waste generated at camp). Bring cloth napkins and reusable dinnerware whenever possible to reduce trash and practice “camp reuse.” Think reuse, recyclable and compostable when packing for camp!

PUTTING GARBAGE IN THE PROPER PLACE

All garbage should go immediately in a garbage can. Make sure the garbage can lid is on tight, otherwise birds, raccoons and other creatures will get into the garbage. ALWAYS LEAVE THE TRASH IN THE CAN—the Camp maintenance will empty the cans. Do not sit bags or loose garbage out, as critters will break them open. Be sure not to litter—and please pick up any litter you find.

RECYCLING

Please take your recyclables, such as cans, glass, plastic and mixed paper home with you to your nearest community recycling center.

DISPOSE OF GREASE PROPERLY

Pour grease into used tin cans, refrigerate until solid then dispose of in the garbage can. DO NOT pour grease down the drains.

COMPOSTING

Composting is fun! It's also easy. Nature recycles leaves and plants. In a forest, leaves fall forming mulch that protects the soil. Over time they decompose into nutrients that feed forest plants. You can recycle leaves and other plant materials yourself by setting up a compost bin.

The micro-organisms that recycle leaves and other plant parts need an even mix of brown stuff and green stuff to munch on. They also need air and water to live and work. Put all this together and in time you will have compost!

- **Brown stuff:** Dead or dried plant parts like leaves and pine needles
- **Green stuff:** Fresh, living parts like grass clippings, kitchen vegetable scraps, weeds and other plants

Don't use meat or milk products because pets and other animals may try to dig them up out of the compost bin. Also don't use diseased garden plants. Don't use fatty oils because they take longer to decompose.

Please read the instructions posted on the board near the compost bins for information about how to compost.

USING THE WILDLIFE OBSERVATION TOWER

HOW TO PREPARE

Following are a few suggestions on how to prepare for your troop's visit to the Wildlife Observation Tower:

- Consider asking the girls to create a journal or a field guide so they can record their observations when watching both from the tower and the trail. You can do this at camp or in a meeting ahead of your trip.
- Take along a field guide for birds since they are the most common form of wildlife seen around the field and tree-breaks. Binoculars can be reserved in advance so that girls can see as much as possible up close. Consider using the Feathers and Nests patch program to augment your educational experience.
- Break your troop into small groups if possible. Four to six girls at a time are plenty to work with. That way, they have room to watch out each observation area and move easily from window to window.
- Remember to have them talk quietly. The wildlife at Camp Tanasi is certainly used to more noise than most but they will still allow themselves to be watched more easily if noise levels are low.

ABOUT THE FOOD PLOTS:

The flood plain you see between the tower and the lake is a carefully managed food plot for many forms of wildlife. This feeding area is managed in partnership with the University of Tennessee Agricultural Extension and Wildlife Management Departments.

Following is some information that will help you describe the food plots to your troop:

- The food plots are intended primarily for white-tailed deer. They include warm-season forages, warm-season grains, and cool-season forages, all grown in separate parts of the field.
- The warm-season forages are all annual, grow only in the summer, and provide lots of protein during summer and early fall. We have planted iron-clay cowpeas, lablab, and American joint vetch. We might also include sunflowers and/or grain sorghum with the forages.
- The warm-season grains include corn and grain sorghum. They provide lots of fat and carbohydrates. They grow during the summer, but the main benefit (the grain) is available through fall and winter. The fats and carbohydrates are needed by many animals during the cold months of the year. They provide a good substitute during years with poor acorn production.
- The cool-season forages may be annual or perennial. Annual cool-season forages that we have planted include crimson clover, arrowleaf clover, Austrian winter peas, wheat, and oats. Perennial cool-season forages that we have planted include ladino clover, red clover, and chicory. The annuals are available after we plant them in September through the following May/June. The perennial forages are available most of the year, but may wilt down during the coldest part of winter.
- We maintain the food plots by mowing weeds occasionally and by using selective herbicides. These herbicides act only on plant enzymes and kill only certain plants. We also lime and fertilize the food plots as recommended by soil tests from soil samples, which we collect each year.

- The field borders have been planted to native warm-season grasses, specifically little and big bluestem, Indian grass, and oat gains. These grasses grow in the spring and summer, are dormant in the fall and winter, have extremely deep root systems (withstanding drought conditions), filter runoff from the field, prevent erosion/sedimentation, and provide excellent cover for a wide variety of wildlife species (including those listed above).
- All of the food plots on camp property are laid out in a similar fashion. There are at least two additional plots besides the one you are observing.

WHAT ANIMALS WILL WE SEE?

The most common wildlife that you may catch using the food plots are deer and turkey. However, you could also see geese, rabbits, raccoons, foxes, and groundhogs.

A variety of birds use the plots, too. Look for goldfinches, sparrows, cardinals, bluebirds, towhees, blue jays, and juncos. You may also see herons flying over the plots or in the shallow water near the shore. Watch the skies for hawks as well since they prey on smaller animals.

THE CAMERA CENSUS

The camera census is conducted every August/September. University of Tennessee students place infrared-triggered cameras at 6 sites on the property and place shelled corn in front of the cameras as bait to attract deer so we can get pictures of them. This is the best time of year because naturally occurring forage is declining rapidly in quality during late summer and the acorns have not begun to fall. That means it is a time of relatively short food supply for deer and they are readily attracted to the corn. We leave the cameras out for 2 weeks. Studies have shown this allows us to get pictures of at least 95% of the deer on the property.

By doing this, the University can determine how many deer our property is supporting and whether they have enough food sources to sustain them. They compare the data from year to year to see whether our management practices are making an impact on the population.

TOWER & CHALLENGE COURSE

If your group has scheduled an adventure workshop, please follow these procedures:

- Long hair must be tied back with a barrette or rubber band.
- Tennis shoes must be worn at all times.
- Long shorts or pants must be worn at all times.
- Safety, Safety, Safety!
- Give and receive feedback.
- Don't put yourself down.
- Don't put others down.
- Spot with good attention.
- Balance fun with taking care of business.
- Stay with the troop.
- Call "Troop" when needed.
- Learn from your mistakes.
- Challenge by choice.

DUTCH OVEN CARE

Dutch ovens are available to use by a trained adult. Most of the dutch ovens were a gracious donation from a troop so it is very important to take care of them.

After cooking, clean the dutch oven with a stiff nylon brush and hot water. Using soap is not recommended, and harsh detergents should never be used. (Avoid putting a hot dutch oven into cold water. Thermal shock can occur causing the metal to warp or crack).

TIP: If you are having trouble removing stuck-on food, boil some water in your oven for a few minutes to loosen residue, making it easier to remove.

Towel dry immediately and apply a light coating of oil to the oven while it is still warm.

TIP: Do not let your cast iron air dry, as this can promote rust.

Store in a cool, dry place. Place a folded paper towel in between lid and oven allowing air to circulate. This prevents moisture from collecting inside the dutch oven, which can cause rust.

NEVER wash in dishwasher.

OUTDOOR COOKING BOXES

Outdoor Cooking Boxes are available to all of our troops, service unit encampments, and outside group use. The following items are provided in the Outdoor Cooking Box:

- 2 cooking pots
- 1 skillet
- 2 long-handled spoons
- 1 long-handled fork
- 2 pot holders
- 1 pancake turner
- 3 wash basins
- 1 grilling grate
- 10 toasting forks

ADDITIONAL COOKING EQUIPMENT

We can provide other cooking equipment for you to use during your stay. All equipment must be reserved ahead of time. Quantities are limited.

- Dutch Ovens
- Wooden toasting dowels
- Pie Irons
- Charcoal Chimneys
- Double burner Colman stove with fuel
- Igloo beverage coolers
- Igloo ice chests
- Bagged Ice

EQUIPMENT RESERVATION

In addition to any cooking equipment you can reserve, you can also ask to borrow:

- Large utility wagons
- Golf cart
- Compasses
- Binoculars
- Feathers & Nests Council Patch Kit

TENT CARE

Canvas tents are the traditional lodging at most Girl Scout camps. Please follow the recommendations listed below as the tents are expensive to replace.

1. Tent ropes are there to hold up the tent. Hanging things on the ropes will cause the tent to rip and the ropes to corrode. Put up a clothesline for towels and wet clothes. String it away from the main paths.
2. Check the ropes to make sure they are tied tightly!
3. Never pin anything to the tent. The holes will let in bugs and the rain.
4. Sunlight reflected in a mirror can make enough heat to burn tent canvas and start a fire. Put your mirror under cover.
5. DO NOT touch tent canvas when it rains. Touching it breaks the air bubbles in the cloth and lets rain through.
6. DO NOT spray anything inside or onto the tent. This includes bug spray. It corrodes the waterproofing on the tent.
7. Make sure to rake under your tent for trash. Lots of things end up under there.
8. There should always be space between the green rain fly and the brown canvas. This air flow helps keep bats away from your tent.
9. When it is hot, roll up the sides of the tent for ventilation.
10. DO NOT tie knots in the cords. Only slipknots or bows. This will make the tent straps last longer.
11. Never place a candle, lantern, or open flame in your tent.
12. DO NOT keep food in your tent. Campers should not have food because it attracts mice.

TO ROLL TENT SIDES

1. Be sure canvas is dry before rolling sides or ends.
2. Roll to inside to keep water from collecting in the roll.
3. Tie ropes in place in single bow knot so it unties easily.
4. To roll sides – it takes two or three people – keep canvas smooth and tight, to inside, tie.
5. To roll front or back flaps – fold each side of flap toward center of flap, to inside, tie.
6. Unroll your canvas occasionally to make sure nothing is nesting.

TO KEEP TENTS SECURE IN ALL KINDS OF WEATHER

1. Loosen ropes in rain – canvas shrinks when wet.
2. Tighten ropes in wind – keep canvas from flapping.
3. Retighten ropes when canvas is dry after a rain.
4. Learn proper knots so that care of tents will be simple and easy.

TO CLOSE TENTS

1. Lace corners.
2. Fasten loops at bottom with single bow knot.
3. Tie flaps together with single bow knot.
4. Leave unoccupied tent closed and fastened so it is safe from wind and rain.

FIREWOOD

Firewood is provided for you free of charge. We provide enough firewood for a small fire for each night of camping. Feel free to collect down and dead branches around camp to use as additional fuel.

ALICE HEAP LIBRARY

The library at Camp Tanasi was named and dedicated the Alice Heap Library on May 21, 1967, as a small token of appreciation for all that Alice had done for Girl Scouting. Please feel free to borrow any of the books on the shelves located in the Camp Office during your stay at camp and return them before you leave.

RACCOON RUN

Raccoon Run is the nature and hiking trail at Camp Tanasi. The trail begins at the main camp parking lot, goes through Echo Cove and follows the trail that is marked with a sign that says Whippoorwill. Follow that trail to the right when you see the unit shelter and look for a kiosk. Follow the white blazed trail, which follows along the lakeshore. The end the trail will take you left and back up to the barn. When you get to the barn, turn left down the gravel road and make your way back to the Whippoorwill unit shelter. The trail back to main camp will be on your right. Follow this trail back to Echo Cove and to the main camp parking lot. This loop hike is about 2.5 miles long and will take 1-2 hours depending on the level of hiker experience.

A patch is available to Girl Scouts for completing Raccoon Run. Please visit the camp website or contact the camp director for more information.

RADIO CARE

Radios are available to use during Service Unit Encampments. Please contact the camp registrar to reserve radios.

- Never get your radio wet. If your radio gets wet, turn it off immediately and fill out a maintenance request form in the camp office.
- Do not use your radio in thunder and lightning storms.
- Do not clip your radio to your backpack.
- Do not carry your radio by the antenna or swing it around.
- Charge your radio every night.
- When charging your radio, turn it off.

GOLF CART USAGE

In order to better serve our troops, we have one golf cart that may be reserved for during your stay. The golf cart may be used for mobility impaired adults or campers. Remember these guidelines when operating the golf cart.

- All drivers of the golf cart must be at least 16 years of age.
- All drivers of the golf cart must possess a valid driver's license.
- Do not ride in the cargo area of the golf cart.
- Only two people in the golf cart at a time!
- The golf cart should be driven on the camp roads as much as possible. It should never be driven into unit shelters, onto porches, sidewalks, or trails.
- Obey all rules of the road when driving the golf cart.
- Always drive with the lights on after dusk.
- When you park the golf cart, it should be put in neutral, turned off, and the key removed.

CAMPER CHRONICLES

Each Unit at camp has its own guest log book. Please feel free to write us a note in the book stating what service unit or troop you are with and what you have done while at Camp Tanasi. Leave your legacy at Camp Tanasi!

DINING HALL PROCEDURES

If your troop or service unit has ordered food service, please follow the guidelines listed below.

WHAT'S A KAPER?

It's a duty or chore to help keep our camp looking nice and clean!

WHO IS RESPONSIBLE FOR KAPERS?

Everyone! We use a Kaper chart to divide campers and staff fairly into groups for doing Kapers. We will encourage parents, troop leaders and girls to all take a part in doing Kapers.

WHAT IS EACH KAPER?

- **Hoppers:** Campers whom are responsible for setting the tables before meals and sweeping after meals.
- **Earthkeepers:** Campers that take the trashcan and compost wagon around to tables during meal cleanup. Afterwards, the trashcan should be returned and compost taken to compost bin. One adult must accompany the Earthkeepers.
- **Joppers:** Adults who help the Hoppers set up tables and help at the dirty dish window after the meal to separate flatware.

HOPPERS

- Hoppers should arrive 15 minutes prior to meals.
- Hoppers will set the table with what is provided by the kitchen staff.
- All pre-set food, condiments, and beverages should be distributed to the tables.

PRE-MEAL PROCEDURES

- (Optional) Before entering the dining hall, campers should gather in front of the porch in two separate lines to be taught grace by Hoppers.
- At the designated meal time, campers should file into dining hall, find their table, and stand behind seat.
- Hoppers will start grace and campers should sing along.
- After grace, all persons should be seated. Adults heading tables will retrieve hot food from window for their table.

DURING MEALS

- All campers need to drink a full glass of water at lunch and dinner to maintain hydration. Set the example for you table and drink your water!
- All campers should remain seated. Only one person should be up from each table at a time-except to go to the bathroom.
- All campers going to the bathroom must take one buddy. Refrain from sending groups of campers to the bathroom.
- There is a vegetarian alternative available for each meal. Only campers who have registered as vegetarians and campers who have indicated they are a vegetarian on their health form should partake in the option.

- There is a list of extra items available to all diners on the whiteboard that will be found at the window. Send one person at a time to retrieve items from the window. Please bring a plate or bowl. Use the utensils provided, not your fingers!
- There is always milk available in the pass through refrigerator. Adults should ask the kitchen staff for milk for campers by taking glass to the main window.
- Never force your campers to eat something! If your camper refuses to eat at a meal, offer options.

POST-MEAL PROCEDURES

- After finishing dessert, the adult at the foot of the table is responsible for collecting dishes, trash, and compost for their table. Please scrape your plates! All liquids should be collected in one pitcher.
- Return dirty dishes (except cups) to the small window run by a Jopper. There is a purple basket on your table for your silverware. All cups will be collected at your table by a Jopper. Please do not carry cups to the window.
- All untouched food and packages should be returned to the large food window.
- The **Earthkeepers** will bring around the trashcan and compost wagon to each table. The compost wagon has two buckets. The bucket with the strainer is for liquids (beverages, soup, cereal) and the other bucket is for food scraps. Please do not take your compost or trash to the trashcan and wagon; wait for it to come to you! When all tables have been taken care of, the adult and campers will fill the watering can with water from the spigot near the dining hall door and then take the wagon to the compost bin. Place the food scraps in the correct bin as noted on the bulletin board and pour the liquids along the shrub row. Be sure that no meat or dairy go into the compost bins. Then rinse the buckets with the provided watering can and return the wagon.
- Each table needs to be wiped cleaned by the campers. Rags are available in a green bucket next to the large window at the end of meals. Please use only one rag per table and place your dirty rag in the red bucket.
- After everyone has finished cleaning their table, announcements will be made. Please keep your campers from talking during this time. Announcements include important information for adults and campers.

DISMISSAL

- Campers will be dismissed by table by their leader. After being dismissed, campers should turn their chairs over on the table and exit promptly through the front doors of the dining hall.
- After campers have exited the dining hall, **Hoppers** should sweep the dining hall thoroughly.

CAMP TANASI FACILITY CHART

Girl Scout Council of the Southern Appalachians, Inc.



Knoxville Service Center
 1567 Downtown West Boulevard, Knoxville, TN 37919
 800/474-1912 or 865/688-9440
 Fax 865/689-9835 • www.girlscoutscsa.org

Camp Tanasi Site and Facilities Chart

Type of Facility	Cost	Wheelchair Accessible	Warm Weather Capacity	Cold Weather Capacity	Heated	Stove/Oven	Refrigerator	Dishwasher	Microwave	Coffee pot	Number of Toilets	Electricity	Unit Shelter	Fire place	Outdoor Fire Ring	Number of Picnic Tables	Indoor pots & Pans	Indoor plates & Utensils	
Cedars A*	\$2 pp/night	#5	20	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•
Cedars B*	\$2 pp/night	•	20	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•
Far Horizons A*	\$2 pp/night	•	20	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•
Far Horizons B*	\$2 pp/night	•	20	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•
Crafty Fox Den	\$30 per troop/night	•	15	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•
Day Dreams	\$45 per troop/night	•	23	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•
Deep Woods	\$35 per troop/night	•	28	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•
Deer Point A	\$80 per troop/night	•	20	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•
Deer Point B	\$80 per troop/night	•	20	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•
Echo Cove	\$35 per troop/night	•	29	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•

* All tent units are closed from Nov 1 - April 1.
 † Deer Point A & B share a common room that includes a fire place, tables and chairs
 ‡ Cedars A & B share a common bathroom
 € Far Horizons A & B share a common bathroom
 § Echo Cove has a separate indoor kitchen building with a fireplace and an outdoor unit shelter with a fireplace