



Girl Scout Council of the Southern Appalachians, Inc.
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Camp Tanasi *Job Description*

Job Title: **Nature and Outdoor Specialist**
Classification: **Exempt**
Reports to: *Program Director*

Girl Scouting builds girls of courage, confidence and character, who make the world a better place.

Girl Scout Council of the Southern Appalachians (the Council) is a new Girl Scout Council created as a result of the merger of the Girl Scouts of Tanasi Council, Girl Scout Council of Moccasin Bend and Girl Scouts of the Appalachian Council, Inc. The merger was effective October 1, 2009. The new Council is headquartered in Knoxville, Tennessee, and has satellite offices in Chattanooga, Tennessee and Johnson City, Tennessee. The Council serves approximately 16,000 girls and 5,000 adult volunteers. It has a staff of approximately 70 persons and a budget of approximately \$5 million. The Council serves 46 counties in East Tennessee, Northwest Georgia and Southwest Virginia.

Position Purpose:

To further the mission of the camp through the development and delivery of nature and outdoor skills activities that are safe, fun, and appropriate for rising 1st-10th graders. Assist in the management of the outdoor skills equipment and supplies.

Major Challenge:

The delivery of a safe and fun program for campers with varying degrees of knowledge, skills, and abilities.

Essential Job Functions:

1. Develop and deliver a nature and outdoor skills program that is appropriate for the age and ability of the campers and that utilizes the natural environment and the value of minimum-impact camping
 - ♦ Write lesson plans that meet camp outcomes and the abilities of the campers and encompass skills in safety in the outdoors, orienteering, nature exploration, fire building, outdoor cooking, archery and other camp craft skills.
 - ♦ Evaluate abilities of campers and staff.
 - ♦ Design and deliver outdoor skills activities that ensure production of varied projects for each camper.
 - ♦ Evaluate the success of the outdoor skills program.
2. Ensure that camp staff and campers know and follow safety and educational procedures
 - ♦ Assist in the implementation of staff training for outdoor skills.
 - ♦ Train other staff in their responsibilities in the outdoor skills program area.
 - ♦ Ensure campers and staff follow safety procedures.
3. Assist in the management and care of the physical facilities and equipment in the outdoor skills program area
 - ♦ Maintain the outdoor skills equipment including cook stoves, dutch ovens, camping equipment, tents, compasses, etc.
 - ♦ Ensure the security of the outdoor skills equipment and supplies including clear inventory and planning for replacement of supplies in a timely manner.
 - ♦ Conduct daily check of area and equipment for safety, cleanliness and good repair.

Other Job Duties:

- ♦ Participate enthusiastically in all camp activities, planning and leading those as assigned.

- ♦ Participate as a member of the camp staff team to deliver and supervise evening programs, special events, overnights, and other all-camp activities and camp functions.
- ♦ Work Saturday, June 23 during the summer camp season to assist with a council-wide special event.

Relationships:

Nature and Outdoor specialists have direct relationships with the counseling staff and also serve as a counselor with a camper group when not on duty. Please see the counselor job description for more details.

Equipment Used:

Equipment used may include: archery equipment, Coleman double burner stoves, backpacking stoves, dutch ovens, map and compasses, tents and backpacks.

Qualifications *(Minimum qualifications and experience)*

- ♦ At least 18 years of age.
- ♦ Documented experience in outdoor skills instruction or documented training and experience.
- ♦ Current certification in first aid and CPR.

Knowledge Skills and Abilities:

- ♦ Training and experience in teaching outdoor skills to children.
- ♦ Desire and ability to work with children outdoors in varied conditions.
- ♦ Knowledge of Leave No Trace outdoor ethics.

Physical Aspects of the Position

- ♦ Ability to communicate and work with groups participating (age and skill levels) and provide necessary instruction to campers and staff.
- ♦ Ability to observe camper behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate behavior-management techniques.
- ♦ Ability to observe staff behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate management techniques.
- ♦ Visual and auditory ability to identify and respond to environmental and other hazards related to the activity.
- ♦ Physical ability to respond appropriately to situations requiring first aid. Must be able to assist campers in an emergency (fire, evacuation, illness, or injury) and possess strength and endurance required to maintain constant supervision of campers.

Some physical requirements of this position could be endurance including standing, walking and hiking, bending, stooping, and stretching. Ability to lift up to 40 pounds. Requires eye-hand coordination and manual dexterity to make projects and assist campers. Requires normal range of hearing and eyesight to record, prepare, and communicate appropriate camper activities/program. Willingness to live in a camp setting and work irregular hours delivering program in the environment available. Operate with daily exposure to the sun, heat, and varying environmental conditions.

Drug Testing is required.