



## Camp Tanasi *Job Description*

Job Title: **Swim Instructor**  
Classification: **Exempt**  
Reports to: *Pool Manager*

Girl Scouting builds girls of courage, confidence and character, who make the world a better place.

Girl Scout Council of the Southern Appalachians (the Council) is a new Girl Scout Council created as a result of the merger of the Girl Scouts of Tanasi Council, Girl Scout Council of Moccasin Bend and Girl Scouts of the Appalachian Council, Inc. The merger was effective October 1, 2009. The new Council is headquartered in Knoxville, Tennessee, and has satellite offices in Chattanooga, Tennessee and Johnson City, Tennessee. The Council serves approximately 16,000 girls and 5,000 adult volunteers. It has a staff of approximately 70 persons and a budget of approximately \$5 million. The Council serves 46 counties in East Tennessee, Northwest Georgia and Southwest Virginia.

### Position Purpose:

To further the mission of the camp through assisting in the planning of swimming activities at the camp's swimming pool for rising 1st-10th graders. Deliver swim lessons and that are safe, fun, and appropriate for rising 1<sup>st</sup>-5<sup>th</sup> graders. Assist in the management to the physical operation of the pool's facilities and equipment.

### Essential Job Functions:

1. Deliver a fun swim program to campers
  - ♦ Write (with the help of the Waterfront Director) lesson plans that meet camp outcomes and the abilities of the campers.
  - ♦ Evaluate aquatics abilities of campers and staff.
  - ♦ Deliver creative swim program activities.
  - ♦ Evaluate the success of the camp programs and the development of the campers swim abilities and skills.
2. Train camp staff and campers in safety procedures
  - ♦ Assist in the implementation of staff training at the waterfront.
  - ♦ Help train lifeguards and counseling staff in their swimming pool responsibilities.
  - ♦ Ensure campers follow safety procedures.
3. Assist in the management and care of the physical facilities and equipment in the swimming pool program area
  - ♦ Conduct daily check of area and equipment for safety, cleanliness, and good repair.
  - ♦ Clean swimming pool area daily keeping it free of hazards and debris.

### Other Job Duties:

- ♦ Participate enthusiastically in all camp activities, planning and leading those as assigned.
- ♦ Participate as a member of the camp staff team to deliver and supervise evening programs, special events, overnights, and other all-camp activities and camp functions as assigned.
- ♦ Assist in the planning of any special events on or near the swimming pool.
- ♦ Assist in testing the pH and chlorine levels in the swimming pool.
- ♦ Work Saturday, June 23 during the summer camp season to assist with a council-wide special event.

### Relationships:

The Swim Instructor often has direct relationships with the counseling staff.

### Equipment Used:

The swimming pool has a range of 3 feet deep to 9 feet deep with lane lines. Beginner swimmers are regulated to the shallow end and intermediate and advanced swimmers are allowed to enter the deep end after taking a short swim evaluation. There are no diving boards. Goggles, kickboards and pool toys are allowed in the pool after all swim evaluations have been conducted.

Qualifications (*Minimum qualifications and experience*)

- ♦ At least 18 years of age.
- ♦ Current certification in lifeguard training or equivalent.
- ♦ Current certification in swim instruction or related experience.
- ♦ Current certification in first aid and CPR for the Professional Rescuer.
- ♦ Prior experience at a swimming pool similar to the camp's.

Knowledge, Skills, and Abilities:

- ♦ Training and experience in swimming pool activities that are offered at the camp.
- ♦ Desire and ability to work with children outdoors in the water.

Physical Aspects of the Position:

- ♦ Ability to communicate and work with groups participating (age and skill levels) and provide necessary instruction to campers and staff.
- ♦ Ability to observe camper behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate behavior-management techniques.
- ♦ Ability to observe staff behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate management techniques.
- ♦ Visual and auditory ability to identify and respond to environmental and other hazards related to the activity.
- ♦ Physical ability to respond appropriately to situations requiring first aid. Must be able to assist campers in an emergency (fire, evacuation, illness, or injury) and possess strength and endurance required to maintain constant supervision of campers.

*Some physical requirements of this could be endurance including prolonged standing, some bending, stooping, and stretching and the ability to lift up to 50 lbs. Requires eye-hand coordination and manual dexterity to manipulate waterfront equipment and waterfront activities. Requires normal range of hearing and eyesight to record, prepare, and communicate appropriate camper activities/programs. Willing to live in a camp setting and work irregular hours delivering program in the facility available. Operate with daily exposure to the sun and heat and varying water conditions.*

Drug Testing is required.