



# TROOP/GROUP DUES RECORD

The troop leader, group coordinator, or the treasurer keeps this record where the troop/group collects dues from its members.

Troop/Group Number: \_\_\_\_\_

Year: \_\_\_\_\_

Names	Month Day																											
1																											1	
2																												2
3																												3
4																												4
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24																												24
	Totals																											

**HOW TO USE THIS FORM:**

The following method may be used to indicate that the dues are paid in full (X); in part (record actual amount paid); or not at all (leave the square blank). When, in the case of non-payment or partial payment, the balance is paid, the (X) may be used to cover the amount already recorded as a partial payment or to fill the blank space. At the end of each month, a vertical line may be drawn in red.

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24																												24
	Totals																											

**IMPORTANT:**

This record, or a copy of it, should be forwarded as the leadership of the troop/group changes. This record is the property of the troop/group to which the record applies and is **not** the property of the person who keeps the record.