



Fall Product Resources

For Volunteers

Fall Product Website

<http://www.girlscoutcsa.org/en/cookies/fall-product-program.html>

Dates: A list of Fall Product program dates and deadlines that includes most important general dates. This list does not include all deadlines. Please see Master Deadlines below.

Forms and Guides: The following **Forms** can be found here:

- a. Troop Agreement Form – troop must submit this form to participate
- b. Candy Cash Release Form – used to release a girl’s Candy Cash to her troop
- c. Product Theft Form – used by a troop to report parent outstanding debt
- d. Parent Agreement Form – required for every participating Girl Scout, turned in to troop
- e. Product Rally Info Form – submitted by Service Units
- f. Service Unit Agreement Form – required for Service Unit
- g. Service Unit Delivery Info Form – required for Service Unit

The following **Guides** can also be found here:

- h. Family Guide – for Girl Scouts and their family
- i. Volunteer Guide – for troop and service unit volunteers
- j. Rally Guide – for service unit volunteers

Online Storefront: Tip Sheets are available here for navigating the online storefront. Link to the login page for volunteers and girls is also available here. Tip Sheets include:

- a. Managing your Troop in M2
- b. Entering Paper Order cards for Families
- c. Reaching Troop Goals & Entering Paper Order cards for Volunteers
- d. Product Pickup and Selecting Rewards for all

Safety: Volunteers, families, and girls should all familiarize themselves with important online and product program safety guidelines, including:

- a. Computer/Online Use: Safety Activity Checkpoints (pgs. 55-59)
- b. Girl Scout Internet Safety Pledge

Fall Product Resources

For Volunteers

Fall Product Website cont...

<http://www.girlscoutcsa.org/en/cookies/fall-product-program.html>

Service Unit Resources: This section includes several helpful documents for service units to use when training troop volunteers. These documents include:

- a. Troop Training info for service units
- b. Training Powerpoint
- c. Training slides handout
- d. Training script
- e. Spotlight Talking Points & Bingo Activity

Master Deadlines

August 20 - 24: Sales materials delivered to Service Units

August 25 – Sept. 23: Rallies and trainings hosted by Service Units

September 23: All forms due

September 25: Access emails for M2 go out to volunteers

September 27: Fall Product sales begin, Girl access to M2 begins

October 13: Order Card & M2 Girl Delivery ends. Parent orders due in M2.

October 16: Troop orders due in M2

October 18: Service Unit deadline to verify troop orders

October 30: Fall Product sales end

October 31: Girl reward selection ends.

November 4 - 8: Product delivery to Service Units

November 11-15: Reward delivery to Service Units

December 4: Product Theft Forms due

December 6: Money due in troop bank accounts