



Girl Scout Council of the Southern Appalachians (GSCSA)

Job Title: Outdoor Program Facilitator

Department: Programming

Location: Camp Tanasi or Camp Adahi or Camp Wildwood

FLSA Status: Hourly

Please email resumé and cover letter/email to careers@girlscoutcsa.org. Alternately, a resumé and cover letter may also be mailed to Human Resources, Girl Scout Council of the Southern Appalachians, 1567 Downtown West, Knoxville, TN 37919. Please note job title in your email subject line or in your cover letter.

If you prefer an application be mailed to you, please email careers@girlscoutcsa.org.

Deadline to apply is noon. (Eastern) on Monday, March 29, 2021, or until positions are filled.

Here at GSCSA, we each consistently follow the Girl Scout Law and Girl Scout Promise in our daily lives. We thrive in a fast-paced and changing environment.

BASIC JOB FUNCTION

Under direction of the Regional Director and Programs Manager, the seasonal Outdoor Program Facilitator supports the Council's outdoor program by providing a safe and educational outdoor experience for girl and adult members who are on site at one of GSCSA's three camps. Work is typically on Saturdays in the fall and spring with some summer availability. Camp Adahi is located near Cloudland, GA. on Lookout Mountain. Camp Tanasi is located in Andersonville, TN. Camp Wildwood is located in Johnson City, TN. Multiple positions are available.

JOB QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skills, and/or abilities required.

MINIMUM JOB REQUIREMENTS

- Must be 18 years or older.
- Camp Tanasi: Lifeguard, small craft safety, tower, and/or archery certifications a plus. Training may be available.
- Camp Adahi: Lifeguard, small craft safety, equestrian, and/or archery certifications a plus. Training may be available.
- Camp Wildwood: Archery certification a plus. Training may be available.

KNOWLEDGE, SKILLS AND ABILITIES

- Knowledge of Girl Scout programming (or ability to learn upon job entry).
- Knowledge of Girl Scout Safety Activity Checkpoints (or ability to learn upon job entry).
- Strong interpersonal skills.
- Excellent customer service skills.
- Strong written and oral communication skills.
- Ability to work efficiently in an environment with distractions and interruptions.
- Ability to take initiative & make decisions with minimal supervision.
- Ability to prioritize and meet deadlines successfully.
- Ability to be an effective team player.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Sufficient eye-to-hand coordination to successfully record information.
- Sufficient visual ability to make appropriate judgments with regard to written materials.
- Ability to communicate orally and in writing.
- Ability to climb, balance, kneel, stoop, crawl, walk, stand, etc. in accordance with camp and program activity responsibilities.
- Ability to lift up to 50 pounds of force occasionally, and/or up to 20 pounds of force, frequently, and/or up to 20 pounds of force constantly to move objects.
- Ability to work extended hours, nights, and weekends as necessary.
- Ability to work in extreme temperatures (including wet and/or humid conditions).
- Other demands, as determined by the Council.

KEY RESPONSIBILITIES

- Facilitates planned outdoor activities in a safe, fun, and educational environment for troops or service units at GSCSA camps on weekends. This includes badge workshops and outdoor skills workshops for girls and adults.
- Depending on certification, conducts one or more programs (lifeguarding, equestrian, tower, archery, or canoeing) during weekend.

- Coordinates with other staff on outdoor program activities.
- Provides exceptional customer service experience to both internal and external customers including follow-up as needed.
- Other duties as assigned.

The Girl Scout Council of the Southern Appalachians (GSCSA) is headquartered in Knoxville, Tennessee, and has offices in Chattanooga and Johnson City, Tennessee. The Council serves 46 counties in East Tennessee, Northwest Georgia, and Southwest Virginia. At GSCSA, we believe that every girl has unique value and potential in the world. The Girl Scout environment must be an emotionally safe, learning community that fosters fun, cooperative play, and collaborative learning.